

March 9, 2016

**OFFICIAL MINUTES  
GOVERNING BOARD MEETING OF March 9, 2016  
NORTH COOK INTERMEDIATE SERVICE CENTER/ROE 5**

**I. CALL MEETING TO ORDER**

The regular meeting of the Governing Board of Learning Service Center #1 was called to order by Chairperson Cindy Whittaker at 7:34a.m. at Continental Office Plaza, 2340 River Rd., Suite 201, Des Plaines, IL.

Members Present: Keith Bellof, Michael Carr, Danielle Frias, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Cindy Whittaker, Eric Witherspoon

Members Absent: Beth Tsoumas

Recording Secretary: Cindy Cirillo, Chief of Staff, NCISC

Others Present: Bruce Brown, Executive Director, NCISC

**II. RECOGNITION OF VISITORS AND COMMENTS FROM THE PUBLIC**

Karen Foley, Assistant Principal Gemini Junior High School, District 63 will be seated at the April Governing Board Meeting replacing Danielle Frias who is resigning from the Board.

**III. EXECUTIVE DIRECTOR'S REPORT**

- A. North Cook Update – Mark Friedman and Steve Griesbach are serving as interim superintendents in District 219 as the search is in progress for a new superintendent.
- B. Legislative Update – We are making progress in obtaining an ISC salary line as shell bills have been filed by Elaine Nekritz which would incorporate an ISC salary line into current statute. Bruce will update the status of this at the next meeting.
- C. NCYAA – Currently our Safe School program is operating with a 30-40% decrease in enrollment which translates to a decrease in revenue. Historically, the program has typically broken even, but this is no longer the case. Facing a deficit, we need to take action to maintain both the Safe School program as well as the Intermediate Service Center.
- D. School Inspections – The inspection of the assigned non-public and public schools is taking place and moving ahead smoothly.
- E. Operating Forecast – Included in the packet is an outline of the NCISC Budget and Cash Flow review for February 2016.
- F. Executive Director Goals – A listing of the Executive Director's goals and an accompanying narrative on progress pertaining to the goals is included in the packet.

**IV. CLOSED SESSION**

Resolution:

It was moved by Arlen Gould, seconded by Aimee LeBlanc at 7:43 a.m. that the Governing Board meet in Closed Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of an employee(s).

Roll Call Vote:

Aye: Keith Bellof, Michael Carr, Danielle Frias, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Cindy Whittaker, Eric Witherspoon

Nay: None

March 9, 2016

Abstain: None

The chairperson declared the motion carried.

Moved by Helene Spak, seconded by Arlen Gould at 8:05 a.m. that the Governing Board reconvenes in regular session.

Roll Call Vote:

Aye: Keith Bellof, Michael Carr, Danielle Frias, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

The chairperson declared the motion carried.

**V. CONSENT AGENDA**

**ACTION ITEMS**

Resolution:

It was moved by Keith Bellof, seconded by Aimee LeBlanc, that on this the 9th day of March 2016, the North Cook Intermediate Service Center Governing Board place on the consent agenda and approve the action items listed below, as presented or corrected:

A. – Approval of Regular Disbursements from January 7, 2016 and February 5, 2016

Resolution:

On this the 9th day of March 2016, the North Cook Intermediate Service Center Governing Board approves the regular disbursements from January 7, 2016 - \$127,229.34 and February 5, 2016 - \$114,209.66, as presented or corrected.

D. – Approval of Payroll Register through February 28, 2016

Resolution:

On this the 9th day of March 2016, the North Cook Intermediate Service Center Governing Board approves the payroll register through February 28, 2016, as presented or corrected.

Roll Call Vote:

Aye: Keith Bellof, Michael Carr, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: Danielle Frias

The Chairperson declared the motion carried.

**END OF CONSENT AGENDA**

**V. ACTION ITEMS**

V.A. -Approval of NCISC Regular and Closed Session Minutes of January 13, 2016

Resolution:

It was moved by Helene Spak and seconded by Keith Bellof, that on this the 9<sup>th</sup> day of March 2016 the North Cook Intermediate Service Center Governing Board approve the Regular and Closed Session Minutes of January 13, 2016, as presented or corrected.

March 9, 2016

Roll Call Vote:

Aye: Keith Bellof, Michael Carr, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: Danielle Frias

The Chairperson declared the motion carried.

**VII. DISCUSSION ITEMS**

A. NCISC 2016-2017 Recommended Meeting Dates – Since the change in statute allows the ISC/ROE to hold quarterly meetings the suggested dates are September 7, 2016, January 11, 2017, April 5, 2017 and June 7, 2017.

**VIII. INFORMATION ITEMS**

A. Budget and Cash Flow Review  
B. Synopsis of NCISC Services

**IX. COMMUNICATION**

None

**X. BOARD ACKNOWLEDGEMENTS**

A. Thank you to Danielle Frias for her service on NCISC Governing Board

**X. ADJOURNMENT/NEXT MEETING**

Resolution:

Moved by Aimee LeBlanc, seconded by Kevin Jauch, at 8:14 a.m., that the meeting be adjourned.

Voice Vote: All present voted Aye

The Vice Chairperson declared the meeting adjourned at 8:15 a.m. The next meeting of the North Cook Intermediate Service Center Governing Board will be on Wednesday, April 13, 2016 at 7:30 a.m., at Continental Office Plaza, 2340 River Road, Suite 201, Des Plaines, IL.

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Cindy Whittaker, Chairperson

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Cindy Cirillo, Secretary