

April 5, 2017

**OFFICIAL MINUTES  
GOVERNING BOARD MEETING OF APRIL 5, 2017  
NORTH COOK INTERMEDIATE SERVICE CENTER/ROE 5**

**I. CALL MEETING TO ORDER**

The regular meeting of the Governing Board of Learning Service Center #1 was called to order by Chairperson Cindy Whittaker at 7:33a.m. at Continental Office Plaza, 2340 River Rd., Suite 201, Des Plaines, IL.

Members Present: Niko Bubaris, Michael Carr, Karen Foley, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Members Absent: Keith Bellof

Recording Secretary: Cindy Cirillo, Chief of Staff, NCISC

Others Present: Bruce Brown, Executive Director, NCISC

**II. RECOGNITION OF VISITORS AND COMMENTS FROM THE PUBLIC**

None

**III. EXECUTIVE DIRECTOR'S REPORT**

- A. North Cook Governing Board Calendar – We would suggest the following dates for your consideration for next year – September 13, 2017, January 17, 2018, April 11, 2018 and June 6, 2018.
- B. State Legislative Update – The ISC salary bill, (now HB425), has been approved by the House and was sent on to the Senate. We anticipate the bill will pass and land in the Governor's office so we must wait and see what happens next.
- C. State Legislative/Rules Update II – Article 7 re-write of the School Code regarding attachment/annexation rules have been reviewed and are acceptable for all parties. The Executive Director would appoint a three-person panel to hear an appeal and recommend action. The second item is a new Health Life Safety compliance probe that the Illinois Balanced Assessment Model committee has been working on. This is an electronic probe which will make school district compliance visits smoother and less intrusive.
- D. DP Physical Plant News – We have a new tenant joining us on the 4<sup>th</sup> floor the beginning of April. We will continue to look at our costs and new housing options for our offices in the near future.
- E. Staffing Plan – My recommendations for FY17-18 will presented in Closed Session
- F. "Friend of Education" Recognition – Each year, the Illinois Regional School Superintendent's Association, (IARSS) bestows awards on various individuals for their work in promoting educational goals in Illinois. This year, I am recommending Rep. Elaine Nekritz receive this award for her untiring work and support for the ISC's within the legislative process.
- G. Student Records/Residency Hearings – The ROEs/ISCs are now engaged in another mandate from the State involving student record hearings. Our offices will now conduct administrative reviews of local district hearings, upon request.
- H. Goals/Narrative – The Executive Director goals and narrative are included in the Board packet for review and consideration.
- I. Operating Forecast – Included in the Board packet in a worksheet highlighting our current fiscal situation.
- J. Chief of Staff – Hiring Reminder – Just a reminder that the search for our new Chief of Staff is underway and interviews for selected candidates will be occurring shortly.

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#### IV. CLOSED SESSION

Resolution:

It was moved by Arlen Gould, seconded by Beth Tsoumas at 7:40 a.m. that the Governing Board meet in Closed Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of an employee(s).

Roll Call Vote:

Aye: Niko Bubaris, Michael Carr, Karen Foley, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

The chairperson declared the motion carried.

Moved by Kevin Jauch, seconded by Helene Spak at 7:48 a.m. that the Governing Board reconvenes in regular session.

Roll Call Vote:

Aye: Niko Bubaris, Michael Carr, Karen Foley, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

The chairperson declared the motion carried.

#### V. CONSENT AGENDA

ACTION ITEMS

Resolution:

It was moved by Helene Spak, seconded by Kevin Jauch, that on this the 5th day of April 2017, the North Cook Intermediate Service Center Governing Board place on the consent agenda and approve the action items listed below, as presented or corrected:

##### A. Personnel

Approval of Resignation of Social Worker, Kristina Vanderwerff, at Des Plaines Campus effective March 10, 2017

Resolution:

On this the 5th day of April 2017, the North Cook Intermediate Service Center Governing Board accept the resignation of Kristina Vanderwerff, Social Worker at Des Plaines Campus, effective March 10, 2017, as presented or corrected

##### B. Approval of Regular Disbursements for January 9, 2017, February 10, 2017, and March 3, 2017

Resolution:

On this the 5th day of April 2017, the North Cook Intermediate Service Center Governing Board approves the regular disbursements from January 9, 2017 - \$68,850.22, February 10, 2017 - \$102,348.93, and March 3, 2017 - \$96,355.02 as presented or corrected.

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B. – Approval of Payroll Register through March 30, 2017

Resolution:

On this the 5th day of April 2017, the North Cook Intermediate Service Center Governing Board approves the payroll register through March 30, 2017, as presented or corrected.

Roll Call Vote:

Aye: Niko Bubaris, Michael Carr, Karen Foley, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

The Chairperson declared the motion carried.

**END OF CONSENT AGENDA**

**VI. ACTION ITEMS**

V.A. -Approval of NCISC Regular and Closed Session Minutes of January 11, 2017

Resolution:

It was moved by Aimee LeBlanc and seconded by Beth Tsoumas, that on this the 5th day of April 2017 the North Cook Intermediate Service Center Governing Board approve the Regular and Closed Session Minutes of January 11, 2017, as presented or corrected.

Roll Call Vote:

Aye: Niko Bubaris, Michael Carr, Karen Foley, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

The Chairperson declared the motion carried.

V.B – Approval of Non-reemployment of NCYAA Staff for FY2017-2018

Resolution:

It was moved by Helene Spak and seconded by Arlen Gould, that on this the 5th day of April 2017 the North Cook Intermediate Service Center Governing Board approve the non-reemployment of NCYAA Staff for FY2017-2018, as presented or corrected.

Roll Call Vote:

Aye: Niko Bubaris, Michael Carr, Karen Foley, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

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V.C – Approval of NCISC FY18 NCISC Governing Board Meeting Dates

Resolution:

It was moved by Kevin Jauch and seconded by Karen Foley, that on this the 5th day of April 2017 the North Cook Intermediate Service Center Governing Board approve the NCISC FY18 Governing Board Meeting dates as follows September 13, 2017, January 17, 2018, April 11, 2018 and June 6, 2018, as presented or corrected.

Roll Call Vote:

Aye: Niko Bubaris, Michael Carr, Karen Foley, Arlen Gould, Kevin Jauch, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

**VII. DISCUSSION ITEMS**

A. None

**VIII. INFORMATION ITEMS**

A. None

**IX. COMMUNICATION**

A. Response Regarding Alleged Referendum Violations

**X. BOARD ACKNOWLEDGEMENTS**

A. None

**XI. ADJOURNMENT/NEXT MEETING**

Resolution:

Moved by Beth Tsoumas, seconded by Helene Spak, at 7:58 a.m., that the meeting be adjourned.

Voice Vote: All present voted Aye

The Chairperson declared the meeting adjourned at 7:59 a.m. The next meeting of the North Cook Intermediate Service Center Governing Board will be on Wednesday, June 7, 2017 at 7:30 a.m., at Continental Office Plaza, 2340 River Road, Suite 201, Des Plaines, IL.

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Cindy Whittaker, Chairperson

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Cindy Cirillo, Secretary