

June 7, 2017

**OFFICIAL MINUTES  
GOVERNING BOARD MEETING OF JUNE 7, 2017  
NORTH COOK INTERMEDIATE SERVICE CENTER/ROE 5**

**I. CALL MEETING TO ORDER**

The regular meeting of the Governing Board of Learning Service Center #1 was called to order by Chairperson Cindy Whittaker at 7:51a.m. at Continental Office Plaza, 2340 River Rd., Suite 201, Des Plaines, IL.

Members Present: Keith Bellof, Karen Foley, Arlen Gould, Kevin Jauch, Helene Spak, Cindy Whittaker, Eric Witherspoon

Members Absent: Niko Bubaris, Michael Carr, Aimee LeBlanc, Beth Tsoumas

Recording Secretary: Cindy Cirillo, Chief of Staff, NCISC

Others Present: Bruce Brown, Executive Director, NCISC  
Jay Sabatino, NCYAA Associate Director  
Diane Betts, Assistant Director NCISC  
Terrie Simmons, Business Manager

**II. RECOGNITION OF VISITORS AND COMMENTS FROM THE PUBLIC**

Lori Lopez, Assistant Superintendent District 64  
Regina Shalzi, New Chief of Staff NCISC

**III. EXECUTIVE DIRECTOR'S REPORT**

- A. Year-End Review – This has been a year of many changes. We closed the Palatine campus and consolidated our Safe Schools Program into our Des Plaines Campus once again having to reduce staff. We hope we have seen the end of declining enrollment. Other developments include the premature ending of the SoS grant which was originally scheduled to expire in summer of 2018 is now ending August 2017. The ROE/ISC's have appealed to the ISBE to consider continuing the grant through 2018 for continuity until Illinois Empower takes the helm. This will be voted on in June so we will keep you posted.
- B. State Legislative Update – The ISC salary bill, (now HB425), has been approved by the House and was sent on to the Senate. We anticipate the bill will pass and land in the Governor's office so we must wait and see what happens next.
- C. State Legislative/Rules Update II – Article 7 re-write of the School Code regarding attachment/annexation rules have been reviewed and are acceptable for all parties. The Executive Director would appoint a three-person panel to hear an appeal and recommend action. The second item is a new Health Life Safety compliance probe that the Illinois Balanced Assessment Model committee has been working on. This is an electronic probe which will make school district compliance visits smoother and less intrusive.
- D. Budget Forecast/Audit Update – Terrie has prepared a FY18 budget forecast indicating we are projected to end the year in the red. The final audit has been included on the consent agenda for your acceptance.
- E. DP Physical Plant News – We continue to have conversations with a number of different entities regarding future space considerations.
- F. "Friend of Education" Recognition – Each year, the Illinois Regional School Superintendent's Association, (IARSS) bestows awards on various individuals for their work in promoting educational goals in Illinois. This year, I am recommending Rep. Elaine Nekritz receive this award for her untiring work and support for the ISC's within the legislative process.

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- G. Professional Development Survey – We are in the process of preparing a professional development needs survey for our districts. We will be moving to a more customized delivery system, and it is our intention to offer cutting-edge services to our districts.
- H. District Changes – We will have 5 new superintendents in the North Cook region for 2017-18. District 23 will see Don Angelaccio move into the superintendent position. District 26 will be headed by Nancy Wagner who is replacing Dane Delli. Dane is moving over to Glenview District 34, which had interim superintendents for this year. Kim Nasshan is replacing Joe Bailey at District 74 as he retires and Paul Sally is replacing the retiring Linda Yonke over at New Trier District 203.

#### IV. CLOSED SESSION

Resolution:

It was moved by Arlen Gould, seconded by Kevin Jauch at 7:57 a.m. that the Governing Board meet in Closed Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of an employee(s).

Roll Call Vote:

Aye: Keith Bellof, Karen Foley, Arlen Gould, Kevin Jauch, Helene Spak, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

The chairperson declared the motion carried.

Moved by Arlen Gould, seconded by Helene Spak at 8:15 a.m. that the Governing Board reconvenes in regular session.

Roll Call Vote:

Aye: Keith Bellof, Karen Foley, Arlen Gould, Kevin Jauch, Helene Spak, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

The chairperson declared the motion carried.

#### V. CONSENT AGENDA

##### ACTION ITEMS

Resolution:

It was moved by Helene Spak, seconded by Karen Foley, that on this the 7th day of June 2017, the North Cook Intermediate Service Center Governing Board place on the consent agenda and approve the action items listed below, as presented or corrected:

##### A. Personnel

Approval of Non-reemployment of Char Cieply Foundation Services Liaison effective June 30, 2017

Resolution:

On this the 7th day of June 2017, the North Cook Intermediate Service Center Governing Board accept the non-reemployment of Char Cieply, Foundation Services Liaison, effective June 30, 2017, as presented or corrected.

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A.2 Accept the Retirement of Cindy Cirillo, Chief of Staff, effective June 30, 2017

Resolution:

On this the 7th day of June 2017, the North Cook Intermediate Service Center Governing Board accept the retirement of Cindy Cirillo, Chief of Staff, effective June 30, 2017, as presented or corrected.

A.3 – Approve the Hiring of New Chief of Staff Regina Shalzi effective July 3, 2017

Resolution:

On this the 7th day of June 2017, the North Cook Intermediate Service Center Governing Board approve the hiring of the New Chief of Staff Regina Shalzi, effective July 3, 2017, as presented or corrected.

A.4 – Approve the Hiring of Claudia Carone as the new Intake Counselor/Social Worker effective August 8, 2017

Resolution:

On this the 7th day of June 2017, the North Cook Intermediate Service Center Governing Board approve the hiring of Claudia Carone as the new Intake Counselor/Social Worker effective August 8, 2017, as presented or corrected.

B. Approval of Regular Disbursements for April 7, 2017 and May 5, 2017

Resolution:

On this the 7th day of June 2017, the North Cook Intermediate Service Center Governing Board approves the regular disbursements from April 7, 2017 - \$105,660.34, May 5, 2017 - \$113,908.05, as presented or corrected.

C. – Approval of Payroll Register through May 30, 2017

Resolution:

On this the 7th day of June 2017, the North Cook Intermediate Service Center Governing Board approves the payroll register through May 30, 2017, as presented or corrected.

D – Approval of NCISC FY17-18 Holiday Calendar

Resolution:

On this the 7th day of June 2017, the North Cook Intermediate Service Center Governing Board approves the FY17-18 NCISC Holiday Calendar, as presented or corrected.

E. – Approval of the NCYAA FY17-18 School Calendar

Resolution:

On this the 7th day of June 2017, the North Cook Intermediate Service Center Governing Board approves the FY17-18 NCYAA School Calendar, as presented or corrected.

F. – Acceptance of the NCISC FY16 Audit

Resolution:

On this the 7th day of June 2017, the North Cook Intermediate Service Center Governing Board accepts the NCISC FY 16 Audit, as presented or correct.

Roll Call Vote:

Aye: Keith Bellof, Karen Foley, Arlen Gould, Kevin Jauch, Helene Spak, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

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The Chairperson declared the motion carried.

**END OF CONSENT AGENDA**

**VI. ACTION ITEMS**

V.A. -Approval of NCISC Regular and Closed Session Minutes of April 5, 2017

Resolution:

It was moved by Arlen Gould and seconded by Karen Foley, that on this the 7th day of June 2017 the North Cook Intermediate Service Center Governing Board approve the Regular and Closed Session Minutes of April 5, 2017, as presented or corrected.

Roll Call Vote:

Aye: Karen Foley, Arlen Gould, Kevin Jauch, Helene Spak, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: Keith Bellof

The Chairperson declared the motion carried.

V.B – Approval of FY17-18 Employee Compensation

Resolution:

It was moved by Arlen Gould and seconded by Keith Bellof, that on this the 7th day of June 2017 the North Cook Intermediate Service Center Governing Board approve the FY17-18 Employee Compensation as follows: 2% increase for NCYAA Certified Staff, 2% increase for NCISC clerical staff, 5% increase for Licensure Specialist and Bus Driver Coordinator, 1,000 bonus for NCYAA Social Worker, 2% increase for Assistant Director and 3% increase for Executive Director per contract, as presented or corrected.

Roll Call Vote:

Aye: Keith Bellof, Karen Foley, Arlen Gould, Kevin Jauch, Helene Spak, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

The Chairperson declared the motion carried.

**VII. DISCUSSION ITEMS**

A. None

**VIII. INFORMATION ITEMS**

A. Tentative Budget FY18

B. Approved FY17-18 NCISC Governing Board Meeting Dates

C. 10 Year Historical Review

D. Summary NCYAA Work History by Dr. Jay Sabatino

**IX. COMMUNICATION**

A. None

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**X. BOARD ACKNOWLEDGEMENTS**

- A. Thank you and Good Luck to Beth Tsoumas Outgoing NCISC Governing Board Member
- B. Goodbye and Thanks for Your Service to Jay Sabatino
- C. Congrats to Cindy Cirillo on Her Retirement

**XI. ADJOURNMENT/NEXT MEETING**

Resolution:

Moved by Arlen Gould, seconded by Helene Spak, at 8:54 a.m., that the meeting be adjourned.

Voice Vote: All present voted Aye

The Chairperson declared the meeting adjourned at 8:55 a.m. The next meeting of the North Cook Intermediate Service Center Governing Board will be on Wednesday, September 13, 2017 at 7:30 a.m., at Continental Office Plaza, 2340 River Road, Suite 201, Des Plaines, IL.

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Cindy Whittaker, Chairperson

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Cindy Cirillo, Secretary