

September 7, 2016

**OFFICIAL MINUTES
GOVERNING BOARD MEETING OF SEPTEMBER 7, 2016
NORTH COOK INTERMEDIATE SERVICE CENTER/ROE 5**

I. CALL MEETING TO ORDER

The regular meeting of the Governing Board of Learning Service Center #1 was called to order by Chairperson Cindy Whittaker at 7:31a.m. at Continental Office Plaza, 2340 River Rd., Suite 201, Des Plaines, IL.

Members Present: Keith Bellof, Niko Bubaris, Michael Carr, Arlen Gould, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Members Absent: Karen Foley, Kevin Jauch

Recording Secretary: Cindy Cirillo, Chief of Staff, NCISC

Others Present: Bruce Brown, Executive Director, NCISC
Jay Sabatino, NCYAA Director
Terrie Simmons, Business Manager

II. RECOGNITION OF VISITORS AND COMMENTS FROM THE PUBLIC

None

III. EXECUTIVE DIRECTOR'S REPORT

- A. Governing Board News – Once again we would like to extend a warm welcome to our new superintendents taking the helm at District 62, Floyd Williams, Kurt Schneider at the NSSSED co-op, Steven Isoye at Niles SD219, Brad Voehringer to Morton Grove D70 and two interim superintendents at Glenview D34 Pat Wernet and Griff Powell.
- B. State Funding Update – HB5025, which was the bill giving the ISC's salary parity with the ROE's, was vetoed by the governor after unanimous support by the House and Senate. We will continue to pursue this endeavor with the much appreciated help of Arlen Gould.
- C. NIU Superintendent Program – Bruce is pleased to report Northern Illinois University was the very first university submission under the new superintendent training to be approved by ISBE. As you remember, our agency was approached to partner with Northern in their ISBE application for approval of their superintendent endorsement program.
- D. Business Office News – The FY15 NCISC audit will be presented for Board approval as well as the FY17 budget.
- E. Physical Plant News – The staff has successfully made the transition moving from the Palatine Campus to the Des Plaines Campus. The staff has worked tirelessly to “freshen and refurbish” the campus to welcome the students at the start of a new school year.
- F. Administrator Offerings – The new Principal Mentoring program is up and running as well as the Superintendent's Book Club which currently has 16 superintendent's registered.
- G. Executive Director FY17 Goals – The Executive Director's goals have been aligned with the North Cook Strategic Plan and are on the agenda for Board approval.
- H. Professional Development – After surveying our school districts last year regarding professional development needs, a series of Teacher Workshops will be offered to all of our North Cook educators so that more quality learning opportunities are available for their professional growth.

September 7, 2016

**V. CONSENT AGENDA
ACTION ITEMS**

Resolution:

It was moved by Beth Tsoumas, seconded by Aimee LeBlanc, that on this the 7th day of September 2016, the North Cook Intermediate Service Center Governing Board place on the consent agenda and approve the action items listed below, as presented or corrected:

A. Accept Resignation of Zoilita Herrera Pytlewski Life Skills Coach at Palatine Campus effective July 9, 2016

Resolution:

On this the 7th day of September 2016, the North Cook Intermediate Service Center Governing Board accepts the resignation of Zoilita Herrera Pytlewski Life Skills Coach at Palatine Campus effective July 9, 2016, as presented or corrected.

B. Approval of Regular Disbursements for June 10, 2016, June 29, 2016, July 12, 2016 and August 4, 2016

On this the 7th day of September 2016, the North Cook Intermediate Service Center Governing Board approves the regular disbursements from June 10, 2016 - \$131,003.84, June 29, 2016 - \$30,497.58, July 12, 2016 - \$70,035.18 and August 4, 2016 - \$77,162.58, as presented or corrected.

D. – Approval of Payroll Register through August 30, 2016

Resolution:

On this the 7th day of September 2016, the North Cook Intermediate Service Center Governing Board approves the payroll register through August 30, 2016, as presented or corrected.

E. – Acceptance of the NCISC FY15 Audit

Resolution:

On this the 7th day of September 2016, the North Cook Intermediate Service Center Governing Board accepts the NCISC FY15 audit, as presented or corrected.

Roll Call Vote:

Aye: Keith Bellof, Niko Bubaris, Michael Carr, Arlen Gould, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

The Chairperson declared the motion carried.

END OF CONSENT AGENDA

VI. ACTION ITEMS

V.A. -Approval of NCISC Regular and Closed Session Minutes of June 8, 2016

Resolution:

It was moved by Keith Bellof and seconded by Helene Spak, that on this the 7th day of September 2016 the North Cook Intermediate Service Center Governing Board approve the Regular and Closed Session Minutes of June 8, 2016, as presented or corrected.

Roll Call Vote:

Aye: Keith Bellof, Niko Bubaris, Michael Carr, Arlen Gould, Aimee LeBlanc, Helene Spak, Cindy Whittaker, Eric Witherspoon

September 7, 2016

Nay: None

Abstain: Beth Tsoumas

The Chairperson declared the motion carried.

V.B – Approval of NCISC FY17 Budget

Resolution:

It was moved by Arlen Gould and seconded by Keith Bellof, that on this the 7th day of September 2016 the North Cook Intermediate Service Center Governing Board approve the FY17 NCISC Budget, as presented or corrected.

Roll Call Vote:

Aye: Keith Bellof, Niko Bubaris, Michael Carr, Arlen Gould, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

V.C – Approval of FY17 NCISC Executive Director Goals

Resolution:

It was moved by Aimee LeBlanc and seconded by Niko Bubaris, that on this the 7th day of September 2016 the North Cook Intermediate Service Center Governing Board approve the FY17 Executive Director Goals, as presented or corrected.

Roll Call Vote:

Aye: Keith Bellof, Niko Bubaris, Michael Carr, Arlen Gould, Aimee LeBlanc, Helene Spak, Beth Tsoumas, Cindy Whittaker, Eric Witherspoon

Nay: None

Abstain: None

VII. DISCUSSION ITEMS

A. None

VIII. INFORMATION ITEMS

- A. Annexation/Detachment – This particular item seems to have stalled. Language had been sent to ISBE legal and it has remained there.
- B. Compliance Documents – The new compliance documents have not been received as of yet from ISBE.
- C. NCISC/NCYAA Phone Directory – A staff telephone directory has been provided for your convenience.
- D. Chief of Staff Hiring Timeline – Advertisement for Cindy’s replacement will begin late winter/early spring.

IX. COMMUNICATION

- A. FOIA Requests/Withdrawal – NCISC has received two FOIA requests recently. One from LocalLabs Media Services requesting ROE employee names and salaries and expense reports for the Regional Superintendent and Assistant Superintendent for the past 12 months. The second was from an Executive Assistant in Lake County requesting salary information for the Executive Director’s Assistant. This was later rescinded via email.

September 7, 2016

X. BOARD ACKNOWLEDGEMENTS

A. Special Thank You to Jay Sabatino for Going Above and Beyond – NCISC would like to present Dr. Jay Sabatino with a Certificate of Recognition for his work over the summer which consisted of “painting and sprucing up” of the Des Plaines Campus.

XI. ADJOURNMENT/NEXT MEETING

Resolution:

Moved by Arlen Gould, seconded by Keith Bellof, at 8:05 a.m., that the meeting be adjourned.

Voice Vote: All present voted Aye

The Chairperson declared the meeting adjourned at 8:06 a.m. The next meeting of the North Cook Intermediate Service Center Governing Board will be on Wednesday, January 11, 2017 at 7:30 a.m., at Continental Office Plaza, 2340 River Road, Suite 201, Des Plaines, IL.

Cindy Whittaker, Chairperson

Cindy Cirillo, Secretary