



I. CALL TO ORDER/ROLL CALL

The regular meeting of the Governing Board of Learning Service Center #1 was called to order by Chairperson, Cindy Whittaker, at 7:33 a.m. at the Continental Office Plaza, 2340 River Road, Suite 201, Des Plaines, IL.

Members Present: Keith Bellof, Nikolaos Bubaris, Karen Foley, Arlen Gould, Kevin Jauch, Aimée LeBlanc, Lori Hinton Lopez, Helene Spak Cindy Whittaker, Eric Witherspoon

Members Absent: Michael Carr

Recording Secretary: Gina Shalzi, Chief of Staff/Office Manager, NCISC

Others Present: Bruce Brown, Executive Director, NCISC
Terrie Simmons, Business Manager, NCISC

II. RECOGNITION OF VISITORS AND COMMENTS FROM THE PUBLIC

None

III. EXECUTIVE DIRECTOR'S REPORT

- a. Governing Board News – The Governing Board Update is now included in the Governing Board Packet and will not be sent separately. Each Board member will receive all documentation as one packet.
- b. Personnel News – NCISC welcomes Amelia Jaramillo as the new Administrative Assistant at NCYAA and LeAnne Christoffel as a new Academic Coach. Melina Wright is the newest addition to our NCISC staff in a new role as the Director of Implementation & Advocacy. Melina was employed with ISBE for the last decade and she has led many initiatives including the ESSA listening tours across the state of IL. She also has great knowledge regarding federal and state grants. The hiring of this position falls in line with the goals of NCISC's strategic plan. Melina will be working in conjunction with all three ISCs.
- c. Springfield Update – ISC Salary Bill – This salary bill has finally been approved and starting January 1, 2018, there will be salaries available for a fulltime Executive Director and Assistant Director.
- d. Springfield II – McKinney-Vento Legislation – This legislation has moved forward as an option piece for districts. This legislation allows homeless families to stay in their current housing, with the school district providing financial assistance. This assistance is reimbursed through General Transportation funds.
- e. ISBE Compliance Visits – This year's compliance visits will be using a new tool. There will be an online ISBE compliance visit instrument. Rich Duran just had training on the system and Shirley Bloom will be having training next week. NCISC will be holding a training meeting on

October 4th for the ten districts that will be having an FY18 compliance visit. This new system is a much simpler process and should take less time for districts.

- f. Partnerships – NCISC has continued to explore new partnerships and currently are partnered in two opportunities. NCISC started a cohort with Aurora University for middle school endorsement on Monday evenings and also working with Northeastern (NEIU) for principal preparations. NCISC is also exploring the possibility of online courses.
- g. Leasing Discussions – We continue to discuss and explore our leasing options.
- h. “Friends of Education” Recognition-Update – In July 2017, Dr. Brown presented the “Friends of Education” award to Rep. Elaine Nekritz, at the annual IARSS recognition dinner in Springfield. The award was even more timely and appropriate as Elaine will be stepping down shortly from the legislature.
- i. District Changes – There have been many changes to many districts as NCISC issues hundreds of permits for buildings and occupancy. Two major projects include: Sunset Ridge D29, built a new school building to completely replace the original school; and New Trier D203, has brought online the second phase of a \$100 million renovation.
- j. Goals/Evaluations – Dr. Brown’s goals are included in this packet and are similar to last years as Dr. Brown continues to move forward in completion of these goals.

IV. CLOSED SESSION

There was not a closed session.

V. CONSENT AGENDA ACTION ITEMS

Resolution

It was moved by Eric Witherspoon and seconded by Kevin Jauch, that on this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board place on the consent agenda and approve the action items listed below, as presented or corrected:

- a. Personnel
 - i. Accept resignation of Shannon Klima, effective 08/04/17
Resolution: On this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board accept the resignation of Shannon Klima, effective 08/04/17, as presented or corrected.
 - ii. Accept resignation of Daisy Esparza, effective 07/07/17
Resolution: On this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board accept the resignation of Daisy Esparza, effective 07/07/17, as presented or corrected.
 - iii. Hiring of Academic Coach for ELA, Leanne Christoffel, effective 08/14/17
Resolution: On this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board approve the hiring of Leanne Christoffel as the new ELA Academic Coach for NCYAA, effective 08/14/17, as presented or corrected.
 - iv. Hiring of Admin. Assistant, Amelia Jaramillo, effective 09/05/17
Resolution: On this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board approve the hiring of Amelia Jaramillo as the new Administrative Assistant for NCYAA, effective 09/05/17, as presented or corrected.

- v. Hiring of Director of Implementation & Advocacy, Melina Wright, effective 09/15/17
Resolution: On this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board approve the hiring of Melina Wright as the new Director of Implementation & Advocacy, effective 09/15/17, as presented or corrected.

- b. Approval of Regular Disbursements for June 2, 2017; June 28, 2017; July 7, 2017; and August 11, 2017
Resolution: On this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board approve the regular disbursements from: June 2, 2017-\$69,582.66; June 28, 2017-\$63,639.59; July 7, 2017-\$54,007.72; and August 11, 2017-\$74,378.66, as presented or corrected.

- c. Approval of Payroll Register through August 30, 2017
Resolution: On this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board approve the payroll register through August 30, 2017, as presented or corrected.

Roll Call Vote:

Ayes: Bellof, Bubaris, Foley, Gould, Jauch, LeBlanc, Lopez, Spak, Whittaker, Witherspoon
Nays: None
Absent: Carr

END OF CONSENT AGENDA

VI. ACTION ITEMS

- a. Approval of Regular Session and Closed Session NCISC Governing Board Minutes of June 7, 2017
Resolution: It was moved by Keith Bellof and seconded by Karen Foley that on this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board approve the Regular and Closed Session Minutes of June 7, 2017, as presented or corrected.

Roll Call Vote:

Ayes: Bellof, Bubaris, Foley, Gould, Jauch, Lopez, Spak, Whittaker, Witherspoon
Nays: None
Abstain: LeBlanc
Absent: Carr

- b. Approval of NCISC FY18 Budget
Resolution: It was moved by Aimée LeBlanc and seconded by Nikolaos Bubaris that on this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board approve the NCISC FY18 Budget, as presented or corrected.

Roll Call Vote:

Ayes: Bellof, Bubaris, Foley, Gould, Jauch, LeBlanc, Lopez, Spak, Whittaker, Witherspoon
Nays: None
Absent: Carr

- c. Approval of Executive Director Professional Goals for FY18
Resolution: It was moved by Arlen Gould and seconded by Karen Foley that on this 13th day of September 2017, the North Cook Intermediate Service Center Governing Board approve the Executive Director Professional Goals for FY18, as presented or corrected.

Roll Call Vote:

Ayes: Bellof, Bubaris, Foley, Gould, Jauch, LeBlanc, Lopez, Spak, Whittaker, Witherspoon
Nays: None
Absent: Carr

VII. INFORMATION ITEMS

- a. NCISC/NCYAA Phone Directory
- b. NCYAA Calendar
- c. Illinois General Assembly – Bill status HB 425
- d. SignUpGenius – Compliance Visits

VIII. COMMUNICATION

- a. One recent FOIA request.

IX. BOARD ACKNOWLEDGEMENTS – None

X. ADJOURNMENT/NEXT MEETING

Resolution: It was moved by Helene Spak and seconded by Lori Hinton Lopez, at 7:53 a.m. that the meeting be adjourned.

Voice Vote: All present voted Aye

The Chairperson declared the meeting adjourned at 7:54 a.m. The next meeting of the North Cook Intermediate Service Center Governing Board will be on Wednesday, January 17, 2018 at 7:30 a.m. at the Continental Office Plaza, 2340 River Road, Suite 201, Des Plaines, IL.

Cindy Whittaker, Chairperson

Gina Shalzi, Secretary